



The Cumberland Masonic Temple, Inc.

15 Greene Street
Cumberland, MD 21502

Robin L. Summerfield, Secretary
(301) 729-2491
robin.summerfield@gmail.com

Protocol and Procedure for Opening and Closing

Building Sanitation

1. The Lodges and co-ordinate bodies will comply with all city, county, state and federal health and Safety regulations.
2. An Assumption of the Risk and Waiver of Liability Form relating to COVID 19 must be signed and on file for members to enter the Building. (see attached)
3. The building at 15 Greene St. will receive a targeted Disinfection; Lodge room, stair case, elevator, bathrooms, side door room, vestibule, social hall, and Basement area.
4. The following area's will be off limits; Library, Eastern Star room ,Knight Templar room, and the third floor and associated rooms, not previously listed.
5. Professional signage will be posted at the front doors, and the back doors stating that members must wear a Face Mask and keep a social distance of six feet except family units.
6. Hand sanitizing stations will be available at the Entrance Vestibule and the Lodge room, social hall, and kitchen rear door.
7. Social distancing signs declaring 6 feet will be placed on the main floor and second floor, starting at the entrance and leading to the elevator/stairway, to the main Lodge room.
8. A sanitary soap dispenser will be placed at the vestibule entrance, social hall, Lodge room, and Kitchen.
9. The Lodge's shall adopt a reduced operating schedule. The reduced schedule will be in effect for a period of one year. Lodges shall agree to meet once a month instead of twice. Perhaps implementing Thursday as the meeting day, alternating Lodges must wipe down all area's of the Temple that were used during their gathering. The Worshipful Master will be responsible to oversee the sanitizing of said after such use of these areas.
10. A log of sanitizing will be created and signed by WM or body head after each use. This process will remain in effect until the Governor and or the Grand master indicates otherwise.
11. The Tyler will be responsible for checking the temperature of members entering the meeting, refusing all who have an elevated temperature (98.6 degrees) or any person who refuses the protocol.
12. The janitor will utilize all proper PPE while performing his duty. Additional cleaning and sanitizing will be in effect for the entire building until further notice.
13. If visitors refuse to wear a mask, ask them in a kind way to leave. If they refuse, call 911.
14. To improve air circulation, please ensure all AC units are Turned to the on position.